



UK Congress on Obesity (UKCO)

Abstract Submission Guidelines

Please ensure you following these abstract guidelines. Abstracts that do not conform to abstract guidelines will be rejected.

General notes:

- Abstracts will be published as submitted – it will **not** be possible to amend the abstract following submission.
- Ensure that your abstract does not contain spelling, grammatical or scientific errors. No proofreading or corrections will be made.
- The use of people-first language is mandatory, guidance on people-first language is available via:
 - [EASO – Person First Language Guide: Addressing Weight Bias](#)
 - [Obesity Action Coalition – People-First Language](#)
 - [World Obesity – The Do's and Don'ts When Talking About Obesity](#)
 - [ECPO – People First](#)
- ASO subscribes to the principles of ethics and integrity in science. The work described in the abstract needs to have an appropriate approval under local, ethical and animal experimentation rules.
- Using another author's work without permission or acknowledgement is plagiarism. Plagiarism in any form is unacceptable at UKCO and will result in rejection and sanction.
- We encourage proper use of quotes, citations and references where necessary and appropriate, however, template writing, citation stacking, excessive aggregation and patch-writing are considered forms of plagiarism.
- Abstracts where the presenting author is not registered for the conference by final online registration date will be withdrawn from the programme and not published.

Abstracts not adhering to these guidelines will be rejected. If you do not agree with any of these rules, you should not submit an abstract. The final decision about acceptance of an abstract will be taken by ASO.

Abstract Information and Structure

Please ensure the abstract conforms to the following guidance.

Title

The abstract title should be single sentence using sentence case and has maximum 200 characters, including spaces.

Authors

All author names must be listed as they will appear in the publication in the format:

Foreame Family Name

Use appropriate initial caps. Each author should be separated by comma (,).

e.g., Emily Smith, Syed Ali, John Hills

Please identify the presenting author.

ORCID ID for the presenting author should be supplied as email addresses will not be published in the final abstracts.

Affiliations

At least one affiliation for each of the listed authors should be included. This is typically the primary employer or institution names (in English, not abbreviated), and location (city, country). This should be formatted as:

Organisation, City, Country

e.g., University of X, London, UK

All other information (e.g., department name, school, lab, department) should be omitted from affiliations.

Affiliations should be numbered sequentially in the order mentioned in the author list and not duplicated. Each affiliation must be assigned to an author using Arabic numerals

e.g., John Smith1, Jane Doe2

1 University of X, 2 University of Y

Structure

Abstracts should be written in a single block paragraph without line breaks.

Your abstract should include the following elements: Background/Objective, Methods/Design, Results and Conclusions, however **no sub-headings should be used.**

Abstracts with bulleted or numbered lists, incomplete sentences, incorrect symbols, excessive use of jargon, non-standard formatting and punctuation will be rejected.

Word limit: 350 words

Trademarks

The inclusion of trade names/brand names is not allowed. The mentioning of agents/molecules must follow the scientific standard for publications.

References

The abstract should not include any citations or references.

Disclosures / Conflicts of Interest

It is the intent of UKCO to provide high quality sessions focused on educational content that is free from commercial influence or bias. In the interests of transparency and to help readers form their own judgments of potential bias, authors must declare whether or not there are any conflicts of interests in relation to the work described. In general terms, a conflict of interest exists when an individual has competing interests, which might impair their ability to make objective, unbiased decisions.

The corresponding author is responsible for submitting a conflicts of interest statement on behalf of all authors of the paper. These will be listed at the end of each published abstract.

In cases where the authors declare a conflict of interest, a statement to that effect is published as part of the abstract. If no such conflict exists, no statement is needed.

For the purposes of this statement, conflicts of interest are defined as those of a financial and non-financial nature that, through their potential influence on behaviour or content, or from perception of such potential influences, could undermine the objectivity, integrity or perceived value of a publication.

They can include any of the following:

- *Funding*: Research support (including salaries, equipment, supplies, reimbursement for attending symposia, and other expenses) by organizations that may gain or lose financially through publication of the work. The role of the funding body in the design of the study, collection and analysis of data and decision to publish should be stated.
- *Employment*: Recent (while engaged in the research project), present or anticipated employment by any organization that may gain or lose financially through publication of the work. This includes positions on an advisory board, board of directors, or other type of management relationship.
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- *Non-financial interests*:
 - A close relationship with, or a strong antipathy to, a person whose interests may be affected by publication of the article.
 - An academic link or rivalry with someone whose interests may be affected by publication of the article.
 - Membership in a political party or special interest group whose interests may be affected by publication of the article.
 - A deep personal or religious conviction that may have affected what the author wrote and that readers should be aware of when reading the article.

It is difficult to specify a threshold at which a financial interest becomes significant, so all interests that could embarrass you were they to become publicly known after your work was published should be detailed.

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If your abstract is an encore abstract you MUST declare it.

Whilst we will accept submission of encore abstracts to UKCO, because of copyright issues we cannot publish the abstract in the conference supplement.

If you declare your abstract to be an encore abstract you will be asked to list all other conferences/meeting that the abstract has been printed or presented as well as the dates.

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